

# Buckworth Cricket Club Rules

(As agreed 29th April 2023)

## 1. Name

The Club will be called Buckworth Cricket Club.

## 2. Aims & Objectives

The aims and objectives of the Club are:

- to provide members a place where social meetings and recreation can be held;
- to provide amenities where visitors can be entertained;
- to promote a spirit of friendliness and goodwill at all times amongst members and visitors to the Club.

## 3. Membership

3.1 Any person may apply for membership of the Club subject to the age restriction stated in 3.6.

3.2 All members will be subject to the Rules of the Club and by joining the Club will be deemed to accept these Rules, the Code of Conduct and the Equal Opportunities Policy that the Club has adopted.

3.3 Members will be enrolled in one of the following categories:

- Full Member
- Junior Member
- Honorary Life Member

### 3.4 *Honorary Life Members*

The Committee can propose candidates for Honorary Life Membership at their discretion. The membership must then vote on any proposed award at the AGM.

### 3.5 *Junior Members*

Junior membership is for persons aged 16 – 18.

Members and guests under the age of 18 will not be served or given intoxicating liquor on the premises.

### 3.6 *Children under 16*

No child under the age of 16 may become a member of the Club. Children under the age 16 are welcome in the Club providing they are accompanied and supervised by a Full Member or Honorary Life Member for the whole period of time that they are in the Club.

3.7 The Committee reserves the right to refuse membership applications if there is a clear reason to do so. The reason for refusal should be discussed at a committee meeting and documented in the minutes accordingly. This should also be clearly communicated to the applicant outlining the reasons for the refusal of membership.

One of the Committee members shall be appointed to be responsible for overseeing child protection issues at the Club.

## 4. Subscriptions

4.1 Subscriptions are due for payment on the first of January each year and shall be as agreed by the Committee.

4.2 Membership may lapse by:

- non-payment of subscription renewal by the end of January each year;
- expulsion following misconduct;
- resignation.

## 5. Guests

A member may introduce a guest to the Club. The guests and the introducing members shall sign their names in the visitors' book kept for the purpose. Members must remain in the Club whilst they have a guest on the Club's premises. A Guest not accompanied by a member will be allowed access to the Club on payment of a £1 per day membership fee.

The following shall not be admitted as a guest of the Club:

- any former member who has been expelled from the Club;
- any person whose application for membership has been rejected by the committee;
- any member under suspension.

## **6. Special Events**

At the discretion of the Committee, the Club may hold special functions at the Club premises for the purpose of raising funds for the benefit of the Club where members of the public may, by invitation, be admitted to the Club. On such occasions all persons admitted are granted the same facilities as those granted to members.

## **7. Officers of the Club**

7.1 The Officers of the Club will be

- Chair
- Vice Chair
- Secretary
- Treasurer
- Any other relevant position agreed by the committee

7.2 Officers will be elected annually at the AGM. The Committee may co-opt replacement Officers, if required between AGMs.

7.3 The Chair, Vice Chair, Secretary and Treasurer may not serve in the same position for more than three consecutive years unless agreed at the AGM.

7.4 The President of the Club shall be an ex-officio member of the Club Committee.

7.5 Key Officer roles (Chair, Vice-Chair, Secretary and Treasurer) should not be held by individuals who are either married to each other, cohabiting or members of the same family or household.

## **8. Committee**

8.1 The Club shall be managed by a Committee.

8.2 The Committee will consist of the President of the Club, the Officers of the Club and no fewer than three and no more than ten other Full members of the Club.

8.3 The Committee members shall be elected at the AGM. The Committee may co-opt additional members if required between AGMs subject to the limits defined in 8.2.

8.4 At a Committee meeting, 4 Committee members, who must include either the Chair or Vice Chair, shall form a quorum.

8.5 The Committee shall meet in the Club once a month on at least ten occasions between AGMs.

8.6 The minutes of each Committee Meeting shall be filed in the Club at the next Committee Meeting after approval and they shall be published on the Club website as soon as possible following the meeting at which they are approved. In addition, a monthly financial summary will be included alongside the minutes and a full financial report will be included on a quarterly basis.

## **9. Finance**

9.1 The Club Treasurer will be responsible for the finances of the club.

9.2 The Club will not have borrowings or take out any credit agreements without express permission from the membership at a General Meeting.

## **10. Annual General Meeting**

10.1 The AGM is to be held once a year, no later than the 30th March. Notice of the meeting shall be posted on the notice board and on the club website at least fourteen days prior to the meeting and shall state the venue, date and time of the meeting and the details of any resolutions to be put to the meeting. Ten members, in addition to the Officers, shall form a quorum at the Annual General Meeting.

10.2 The business of the Annual General Meeting shall include–

- a. Presentation and, if accepted, the passing of the previous year's accounts;
- b. The election of the Officers and the Committee of the Club;
- c. The election of the Professional auditor.

## **11. Extraordinary General Meeting**

11.1 An EGM may be convened at any time by the Committee. Notice of the meeting shall be posted on the notice board at least 14 days prior to the meeting.

11.2 An EGM shall be convened between 14 and 21 days after the receipt by the Secretary of a requisition in writing from at least 15 members specifying the object of the meeting for any of the following purposes –

- a. To consider and, if approved, sanction any proposed alterations to the rules.
- b. To receive the resignation of the Committee or to remove any member or members thereof from office and to fill the vacancies caused thereby.
- c. To deal with any special matters which the members requisitioning the meeting may put before other members of the Club.

11.3 Fifteen members shall form a quorum at an EGM.

## **12. Voting at a General Meeting**

12.1 Each member shall have one vote on each resolution at any General Meeting.

12.2 All votes will be by secret ballot.

12.3 The Chair shall have the casting vote in the event of an equality of votes.

## **13. Discipline & Appeals**

13.1 Any member of the Committee and the person tending the bar shall have the power to order any person out of the Club premises until the Committee have given the right to re-enter, the ruling to be made within seven days.

13.2 The Committee shall have the power to expel or suspend any member who offends against the rules of the Club or whose behaviour is in breach of the code of conduct appended to these rules.

- a. Before such a member is expelled, the Secretary shall give the member seven days written notice to attend a disciplinary meeting of the Committee, informing the member of the details of the reason for the meeting.
- b. No member shall be expelled without first having the opportunity to appear before the Committee to answer the complaint made against them.
- c. The member shall only be expelled if at least two thirds of the Committee present vote in favour of the expulsion.

## **14. Dissolution**

14.1 The Club can only be dissolved by the passing of a motion at either an AGM or an EGM.

14.2 Upon dissolution of the Club, the Trustees shall pass all the Club's remaining assets to a properly constituted local organisation, pre-existing or newly formed and situated within the Parish of Buckworth or an adjacent Parish, which has similar aims and objectives to the Club and has a similar rule for disposal of its assets upon dissolution.

## **15. Amendments to the rules**

15.1 Rules may only be amended at a General Meeting of the Club. Notice of any proposed changes shall be posted in the Club for at least 14 days prior to the General Meeting to which the changes are to be submitted.

15.2 The Committee may from time to time review the Code of Conduct.

## **Declaration**

*BUCKWORTH CRICKET CLUB* hereby adopts and accepts these rules as a current operating guide regulating the actions of members.

Signed:

Date:

Club Chair:

Signed:

Date:

Club Secretary: Jo Blood